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|---|---|
| Nonconformance **# 7 OFI** | Date: February 7 2017 |
| Name of Initiator: Dara Stuart | Area/Process Discovered: Audit Process |
| Department: Internal Auditor's Questionnaire | Quality Assurance Manual Reference: |

**Details of Opportunity for Improvement**

4.9 – Process Control – (Question was revised completely:
4.10 – Insepction and Testing – Document ADV-FOR-005 - Device Examination Worksheet & Certificate
4.8 – Product Identification and Traceability – Question on Serial Numbers to be utilized
4.19 – Question to be removed (obsolete)

Signed by: Dara Stuart Date: Feb 10/17

✓ Check this box if this is an Opportunity for Improvement.

**Corrective/Preventive Action**

1 – Disposition of nonconformance: Correction/revision of 4 of the Auditor's Questions

2 – Root Cause Analysis Findings (if applicable): After verification and comparison to the QAM made by the Sr.Technician with the QAS (4) questions were identified for revision from the Audit Questionnaire:

3 – Corrective Action Plan

**4.9 -** Question was revised for clarification
**4.10** – ADV-FOR-005 – Device Examination **Certificate**
**4.10** – ADV-FOR-005 – Device Examination **Work Sheet**
Both forms are identified with the same Form Number as the Work Sheet and Certificate is interchangeable (Work Sheet or Certificate is optional) depending on the situation
(a) and (b) was added at the end of ADV-FOR-005(A) & ADV-FOR-005(B) to differentiate.
**4.8 – What format does Advatek Systems Inc use for their serial numbers? This requires clarification with Measurement Canada as per Bulletin 39 and the QAM**
**4.9** – Question was removed

Signed by: Nancy Doiron Position/Title: QAS

Target Date: Feb. 13/17 Completion Date: Feb 13/17

**Verification of the Corrective/Preventive Action**

Acceptance of the corrective/preventive action / comments:

Signed by: Date: