

Nonconformance #: # 10	Date: February 14 2017
Name of Initiator: Jason Forster	Area/Process Discovered: Service Shop
Department: SHOP	Quality Assurance Manual Reference: 4.10.6.
<b>Details of OFI</b>  During walk around, document ADV-DOC-005 Test Weight Log Sheet was not located, sheet was located with QAS as it was expired and in the process of being replaced.  Signed by: Jason Forster Date: Feb 14/17  X Check this box if this is an Opportunity for Improvement.	
<b>Corrective/Preventive Action</b>  1 – Disposition of nonconformance: Document ADV-DOC-005 missing  2 – Root Cause Analysis Findings (if applicable): Document removed before new document replaced.  3 – <b>Corrective Action Plan:</b> The document will only be removed when it is being replaced by the Revised document .  Signed by: Nancy Doiron Position/Title: QAS  Target Date: Completion Date: February 14 2017	
<b>Verification of the Corrective/Preventive Action</b>  Acceptance of the corrective/preventive action / comments:   Signed by: Date:	