

Nonconformance #: # 1	Date: February 9 2017
Name of Initiator: Jason Forster	Area/Process Discovered: Service Shop
Department:	Quality Assurance Manual Reference: 4.7.5.
Details of Nonconformance	
Seven (7) untagged scales found on in-service shelving: s/n 1395600047; 198; 148160018; 0084229-645 N/F IN/F	
Signed by: Jason Forster Date: Feb 9 2017	
<input type="checkbox"/> Check this box if this is an Opportunity for Improvement.	
Corrective/Preventive Action	
1 – Disposition of nonconformance:	
2 – Root Cause Analysis Findings (if applicable): The non-conformance was discussed with all (3) Recognized Technicians and various reasons was brought forward but not any substantial reason other than It was not performed.	
3 – Corrective Action Plan: Due diligence needs to be exercise at all times to ensure each device is identified with Work Order and Service Tag without exception.	
Signed by:	Position/Title:
Target Date:	Completion Date:
Verification of the Corrective/Preventive Action	
Acceptance of the corrective/preventive action / comments:	
Signed by:	Date: